



Finance and Business Administration Officer

Centurion Multi Academy Trust

Permanent position required for September 2026

APTC JNC Grade 6, SCP 12-15 £28,598 – 30,024

37hrs per week, 52 weeks.

Are you a highly organised and enthusiastic professional who enjoys working with people, solving problems and keeping things running smoothly? Do you have experience in finance and administration and want to be part of an organisation that genuinely makes a difference to children's lives? If so, we'd love to hear from you.

We are looking for a **Finance and Business Administration Officer** to join our friendly and supportive central team at Centurion Multi Academy Trust. This is an exciting opportunity to play a key role in supporting our schools, helping to ensure that our financial and business operations are efficient, effective and focused on delivering the very best outcomes for our children and young people.

We're looking for someone who is organised, positive and approachable, with a keen eye for detail and a passion for providing excellent support. You'll enjoy working collaboratively, building strong relationships and playing an important role in helping our schools and Trust thrive.

Why join us?

At Centurion Multi Academy Trust, we're passionate about our people. We offer a welcoming and collaborative environment where everyone is valued and supported to succeed. You'll be part of a team that shares a commitment to continuous improvement, professional development and making a real impact in our school communities.

Whether you're looking to build on your existing experience or take the next step in your career, this role offers the opportunity to develop new skills, contribute to meaningful work and be part of something special.

Come and join us as we continue to shape the future of education across our Trust.



Centurion Multi-Academy Trust are committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks including and enhanced DBS with barred list check.

CLOSING DATE

Applications must be received by: 9.00am on Friday 17th July 2026.

Shortlisting commences: Friday 17th July 2026.

Interviews will be held on: Thursday 23rd July 2026 (AM).

HOW TO APPLY

Letters of application should be returned, along with a Centurion Multi-Academy Trust application form, to info@centurionmat.org.uk.

Applications will only be considered on receipt of an application form, CV's and other forms of application will not be accepted. For further information, please contact Sheryl Morrison, Trust Business Manager – s.morrison@centurionmat.org.uk